

FACULTY AGENDA ITEM NO 17-2

Date: February 27, 2017

Submitted by: Dr. Nancy Tate

Subject: *UPDATE WASHBURN UNIVERSITY’S CREDIT FOR PRIOR LEARNING (CPL) POLICIES TO **ALIGN** WITH CURRENT KANSAS BOARD OF REGENTS (KBOR) CPL POLICIES AND THE 2016 KANSAS HOUSE BILL No. 2622 REGARDING CLEP CREDIT*

Rationale: This proposal seeks to align Washburn’s CPL policies with KBOR and Higher Learning Commission standards, and responds to the 2016 Kansas House Bill No. 2622. Aligning our CPL policies, particularly CLEP standards, with those of the KBOR “state educational institutions” ensures Washburn University remains competitive in its recruiting of high achieving Direct-from-High School matriculates.

This is a two-part proposal, through which Washburn University Faculty (1) updates Undergraduate Catalog Language for CPL processes and policies; and, (2) recommends academic departments update their CLEP and AP scores.

Part 1: Revise language in the Undergraduate University Catalog as indicated:

Current Catalog Language	Proposed Catalog Language
Section: Credit by Examination, Pg. 76	
Title: Credit by Examination	Title: Credit for Prior Learning
Recognizing that many individuals gain knowledge through self-study which may be equivalent to that attained through the completion of formal college courses, Washburn University has adopted a comprehensive program whereby college credit may be granted through means other than enrollment in and the successful completion of prescribed college courses. The University may grant credit through national/international examinations and university departmental examinations	Recognizing that individuals gain knowledge outside a traditional postsecondary environment, Washburn University maintains a comprehensive Credit for Prior Learning (CPL) program. CPL may take the form of postsecondary credit or advanced standing toward further education. Postsecondary level credit is the optimal outcome. The University may grant credit through national/international examinations, university department examinations, and/or prior military training. To gain additional information regarding CPL, students should contact the Center for Prior Learning and Testing in Mabee Library.
The national/international examinations are the College Entrance Examination Board (CEEB), Advanced Placement Examinations, the International Baccalaureate (IB) Diploma Program, DSST examinations (formerly DANES testing), and the College Level Examination Program (CLEP). The University Departmental Examinations are administered on campus by individual academic departments.	Delete language as information is listed below.

Test scores must be submitted directly from national testing companies in order to be considered for credit.	Delete current language, as it is addressed within the specific exam sections.
Section: DSST Testing, Pg. 78	
After an initial DSST examination is attempted, students must wait 90 days before retesting	If a DSST examination is attempted and not passed, a student must wait 90 days before retesting.
No language exists discussing how DSST credit will be awarded.	Credit for DSST examinations are awarded as credit. However, the score identified as passing should be interpreted as equivalent to a grade of C or better. Therefore, DSST credit can be awarded for any course requiring a grade of C or better. This credit is considered transfer credit and may be treated as a prerequisite for subsequent courses. There is no record made on the academic transcript for those students who are not awarded credit. Each school or department within the university has different curriculum requirements and may use the scores in different ways.
In order for DSST exam credit earned at another institution to be considered, transcripts must be submitted. Depending on the institution in which the credit was awarded, students may need to submit an official DSST transcript.	In order for Washburn University to accept as transfer credit DSST exam credit awarded at another postsecondary institution, official university transcripts must be submitted to Washburn. Depending on the institution awarding the credit, students may need to submit an official DSST transcript to Washburn University.
Here's to Your Health (exam title) Substance Abuse (exam title)	Delete both exam titles and score information as the department no longer approves for them to be awarded as credit.
Section: College Level Examination Program (CLEP), Pg. 78	
Students are only eligible to complete CLEP examinations before they have attempted or completed any college course in that discipline from a regionally accredited postsecondary institution.	Students cannot earn CLEP credit for a course previously attempted or completed at Washburn University or a regionally accredited postsecondary institution.
CLEP examinations may be attempted only once for credit at Washburn University.	If a CLEP examination is attempted and not passed, a student must wait 90 days before retesting.
Either credit or a letter grade of "A", "B", or "C" will be assigned based upon the departmental CLEP evaluation. For courses evaluated as a letter grade, students who would prefer to receive credit only must obtain departmental	Credit for CLEP examinations are awarded as credit. However, the score identified as passing should be interpreted as equivalent to a grade of C or better. Therefore, CLEP credit can be awarded for any course requiring a grade of C or

approval. If a letter grade is awarded, it will become part of the Washburn University GPA.	better.
CLEP exam credit listed on transcripts from other universities is not automatically awarded credit. Scores must be officially sent to Washburn University.	In order for Washburn University to accept as transfer credit CLEP exam credit awarded at another postsecondary institution, official university transcripts must be submitted to Washburn. Depending on the institution awarding the credit, students may need to submit an official CLEP transcript to Washburn University.
CLEP credits may not be used in your major or correlate area unless approved by the chairperson of your major department.	Delete current language. [House Bill No. 2622 states: "credit hours awarded for exams in the subject of the student's major course of study shall apply towards the student's degree program major course of study, and all other credit hours shall apply towards general degree requirements;"]
No language exists explaining how students can schedule a CLEP exam.	To schedule a CLEP Examination at Washburn University, contact the Center for Prior Learning and Testing in Mabee Library.
Section: University Departmental Exams, Pg. 79	
The student must finalize this process by taking the credit by exam registration form to the Business Office where he or she pays the fee for challenging a course by examination. The fee for each credit hour is one-third of the current resident under-graduate per-credit-hour tuition rounded to the nearest dollar.	The student must finalize this process by taking the credit by exam registration form to the Center for Prior Learning and Testing where he or she pays the standard testing fee for the exam. [KBOR CPL policy is: Fees should be based on the assessment service performed and not determined by the number of credits awarded. Tuition cannot be assessed for CPL.]
The student takes his/her copy which has been marked "paid" to the department at the scheduled time of the examination.	The student then returns to the Center for Prior Learning and Testing to complete their examination at the scheduled time.
Section: Transferring CPL from Another Institution	
None	Credit for Prior Learning awarded by all accredited institutions of higher education is evaluated in the same manner as regularly graded coursework from these institutions. The credit awarded is adjusted to the CPL policies of Washburn University. Every attempt is made to ensure that credit for prior learning applies to both a student's degree program and university requirements for graduation.

Section: CPL Limits	
None	There is no overall cap on Credit for Prior Learning that can be earned at Washburn University. The amount of CPL may be limited by the student's need to meet all University and departmental requirements for graduation.

Part 2: Washburn University Faculty Senate recommends that academic departments consider align their CLEP and AP credit awarded with KBOR standards as designated in the KBOR Policy Manual, CH II: Governance—State Universities¹

3. b. Each state university shall award:

i. Credit for all Advanced Placement (AP) examination scores of three (3) or above for the equivalent course or courses at their institution

ii. Credit for all College-Level Education Program (CLEP) examination scores at or above the American Council of Education's (ACE) recommended scores for the equivalent course or courses at their institution

Note 1: KBOR Policy Manual, CHII: Governance—State Universities, 3 d. does include the following process: "Any academic discipline may establish a higher system-wide AP and CLEP exam score above three (3) on AP exams and above the ACE recommended scores for CLEP exams using the process proposed by the Council of Faculty Senate Presidents and approved by the Council of Chief Academic Officers.

Note 2: VPAA or designee will initiate conversations with academic departments regarding unit scores and timetables.

¹ <https://www.kansasregents.org/resources/PDF/About/BoardPolicyManual.pdf>, 17.

Financial Implications: *Revenue obtained from departmental exams would be reduced; however, additional revenue from administration of prior learning assessment tools would increase.*
Proposed Effective Date: *Immediately*

Request for Action: *Approval by AAC/.FAC/FS/ Gen Fac, etc*

Approved by:

Dean of University Libraries and the Center for Student Success and Retention *March 30, 2016*

VPAA *March 31, 2016*

AAC *February 27, 2017*

Faculty Senate *March 6, 2017*

Attachments Yes No